

Non-Capital Inventory of Furniture, Fixtures and Equipment (Value under \$1,000)

School Name: _____ (Center Code) Building No. _____ Room No. _____

Principal/Director : _____ (extension) Signature of Counter: _____ (extension)

Verifier's Signature: _____ (extension) Date of Inventory: _____

Quantity	Description: Include Name, Model Number, Manufacturer	Serial Number	Condition: <i>New, Good, Poor Fair, Obsolete, Surplus, Beyond Economical Repair</i>

One (1) copy for school site

One (1) copy for Property Control